



INTERSTATE COMPACT NEWS



July 2009

Hello from the Compact Office! There have been lots of changes to the Adult and Juvenile Compact lately. Therefore I thought it was important to send an updated newsletter to keep everyone informed.

The first piece of exciting news is that Interstate Compact has its own tab on the Probation Intranet and all of the adult and juvenile Nebraska specific forms are located there in a format you can type on and print out. Also, there are two helpful guides for officers when conducting a probable cause hearing.

Secondly, I was allowed the privilege of speaking at the June 2009 District and County Court Judges' meetings regarding the Adult and Juvenile Compacts. I distributed informational flyers to all judges in attendance. The Adult and Juvenile Compact flyers are located on the Supreme Court website under Interstate Compact. I hope the information I shared will help all of you when you talk about the compact to your judges. Please use the flyers for judges and attorneys who have questions about the compact.

Adult Compact

ICOTS is LIVE!

All offenders should be in the system. If they are not, please email the compact office with the offenders' name and we will contact the other state.

If you sent a case to another state and it is not in ICOTS, the only way to get it in the system is by completing a Transfer Request. Please call us and we can help you get it entered.

Reporting Instructions for DUI cases that fall within the compact:

Any Probationer with a subsequent or second DUI who is sentenced to a year or more of probation must transfer through the compact. Remember: if an offender has ever been found guilty of a DUI in the past, even if charged with a first offense, they must transfer.

When entering these cases in ICOTS and completing the Request for Reporting Instructions, make sure you note the offender had a previous DUI.

Request for Reporting Instructions for [REDACTED]

Select **Start** next to the topic that you want to visit. When you're finished entering all of the information, select **Submit**.

Topics	Progress
Offender Information	<input checked="" type="checkbox"/> 100%
Reason for Requesting Reporting Instructions	<input type="checkbox"/> 0%
Offender Residence in the Receiving State	<input type="checkbox"/> 0%
Employment / Means of Support	<input type="checkbox"/> 0%
Offense Information	<input type="checkbox"/> 0%
History of Assault	<input type="checkbox"/> 0%
Sex Offender Registry	<input type="checkbox"/> 0%
Victim Sensitive Details	<input type="checkbox"/> 0%
Conditions of Supervision	<input type="checkbox"/> 0%

Interstate Compact Offender Tracking System

Request for Reporting Instructions

Supervision Conditions for [REDACTED]

Detail below the Conditions of Supervision that an offender must obey.

New Record

Condition: Special Condition

Description: Offender had a previous DUI conviction in 1998.

Attachment:

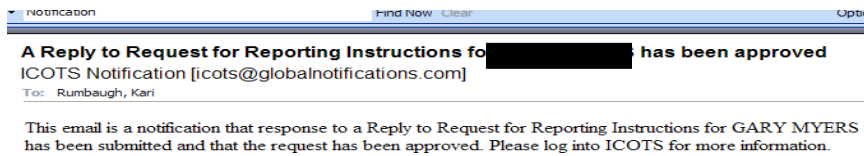


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What to do with Approved Reporting Instructions:

When you receive the email notifying you Reporting Instructions were approved:



The Probation Officer is then responsible for going into ICOTS, locating the Reporting Instructions and calling the offender to tell them who to report to.

Assistants Compact Workload **Offenders** Reports Users Administrators Help

View Offender Profile Manage Offender Demographics Manage Special Statuses

Name: [REDACTED] Supervision Type: Probation
 Alias: [REDACTED] Special Status: None
 SSN: [REDACTED] Supervising State: Nebraska
 FBI #: [REDACTED] Supervising User: Kari Rumbaugh
 State OID: [REDACTED] Primary Address: LINCOLN, NE 68510
 ICOTS Offender #: [REDACTED]
 DOB: [REDACTED]
 Race: White
 Sex: Male
 National Origin: United States of America



Show historical cases

ICOTS Case #	Sending State	Receiving State	Milestone Dates	Status	Supervision End Date	Action
207643	Colorado Colorado PO	Nebraska Kari Rumbaugh	Opened On: 04/14/2009 Accepted On: 06/30/2009	Accepted	08/30/2011	—

Activity Type	Submitting State	Submitted On	Submitted By	Activity History	Action
Ri Request	Colorado	04/14/2009	—	Kari Rumbaugh Assigned to Kari Rumbaugh on 04/23/2009 at 12:52 (view all)	—
Transfer Request	Colorado	05/13/2009	—	Kari Rumbaugh Assigned to Kari Rumbaugh on 05/22/2009 at 15:05 (view all)	—
Ri Reply	Nebraska	04/23/2009	Kari Rumbaugh	Kari Rumbaugh Submitted to Colorado Supervisor on 04/23/2009 at 12:58 (view all)	—

- Action Items
- Violation History
- Compact Cases**
- Criminal Cases
- Employments
- Residences
- Plan of Supervision
- Institutional History
- History of Assault

RI Reply from Colorado to Nebraska

- [Back to Compact Cases](#)
- [Show full preview](#)

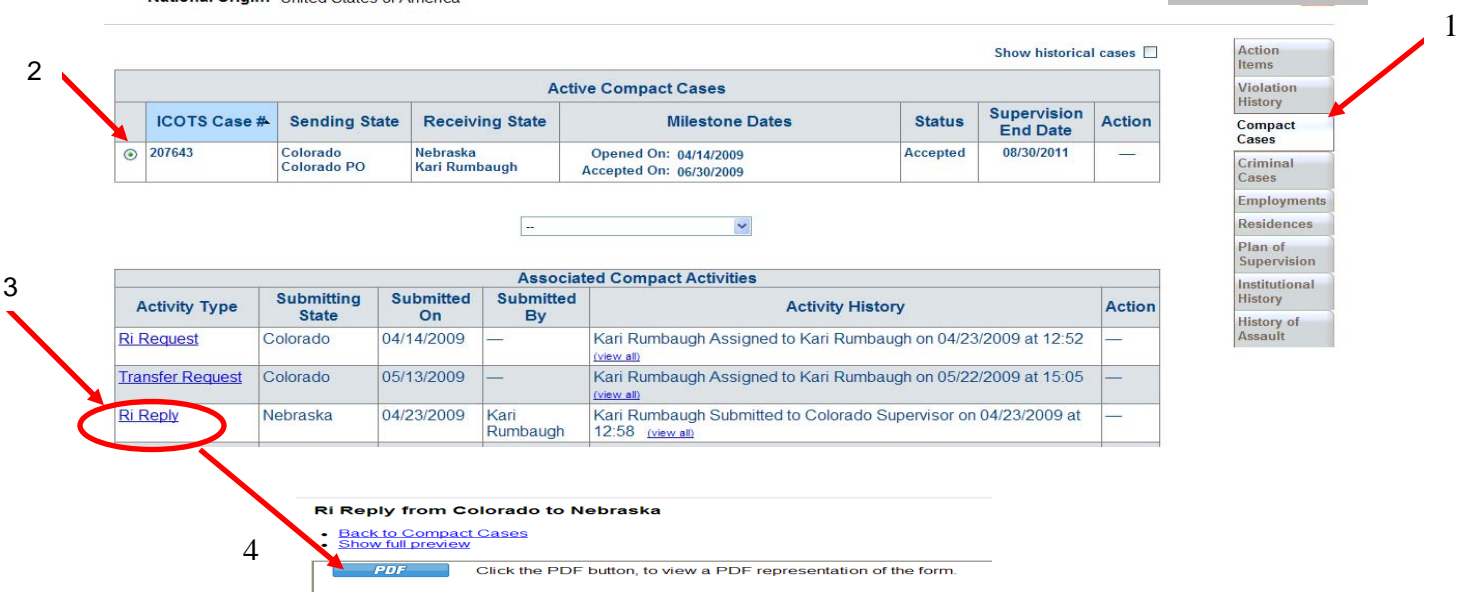
PDF Click the PDF button, to view a PDF representation of the form.

Attachments

History of Assault
No documents provided.

Sending State Sex Offender Registry
No sex offender registry documents provided.

Receiving State Sex Offender Registry
No sex offender registry documents provided.





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PLEASE DON'T CLICK THE RED BUTTON!

If you click the **Red** button, it will withdraw your entire case without any prompt. Your entire case will move into historical status where you can't do anything other than preview it.

Show historical cases

Active Compact Cases							
ICOTS Case # ^	Sending State	Receiving State	Milestone Dates	Status	Supervision End Date	Action	
<input type="radio"/> 65018	Nebraska	Iowa	Opened On: 11/14/2008 Accepted On: 01/13/2009	Accepted	05/10/2010	Withdraw	

Please Note

If you submit a form and then notice it is a duplicate you can go in and withdraw just that one form. You must go into your case by clicking the radio button, find the one activity and there is a withdraw option next to that, this will then only withdraw the one item.

Show historical cases

Active Compact Cases							
ICOTS Case # ^	Sending State	Receiving State	Milestone Dates	Status	Supervision End Date	Action	
<input checked="" type="radio"/> 123209	Iowa	Nebraska	Opened On: 12/26/2008	Pending	—	—	

Associated Compact Activities							
Activity Type	Submitting State	Submitted On	Submitted By	Activity History			Action
Ri Request	Iowa	12/26/2008	—	Kari Rumbaugh Assigned to Kari Rumbaugh on 01/01/2009 at 22:30 (view att)			—
Transfer Request	Iowa	01/08/2009	—	Kari Rumbaugh Assigned to Kari Rumbaugh on 01/15/2009 at 14:33 (view att)			—
Ri Reply	Nebraska	01/01/2009	Kari Rumbaugh	Kari Rumbaugh Submitted to Iowa Supervisor on 01/01/2009 at 22:40 (view att)			Withdraw
Transfer Reply	Nebraska	—	Kari Rumbaugh	Created by Kari Rumbaugh on 01/15/2009 at 14:33 (view att)			—
Compact Action Request	Nebraska	01/15/2009	Kari Rumbaugh	Kari Rumbaugh Submitted to Iowa Supervisor on 01/15/2009 at 14:38 (view att)			—
Compact Action Request	Iowa	01/15/2009	—	Iowa PO Submitted to Kari Rumbaugh on 01/15/2009 at 16:19 (view att)			—

Arrival and Departure Notices are Mandatory:

Please make sure you are completing arrival and departure notices. They will not appear in the ICOTS system as an action item so you must remember to do this. If these are not done you will not be able to complete any activity on a case, for example progress reports, violation reports, etc.... The departure notice must come first so if another state hasn't done it, please send a Compact Action Request asking them to complete it immediately.

Attachment Limits Expanded!!

You are now able to attach a document **3MB** in size opposed to 1MB in the past this should increase the document size to at least 15 pages.

Unfortunately, they have not increased the ability to write more text in the open fields so for now remember stay within the text limit or write the information on a Word document and attach it.



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How to Attach the Probation Order:

When you don't plan to list the special probation conditions on your Request for Reporting Instructions or Transfer Request packet and just plan to attach the Conditions of Probation you scanned please make sure you follow the below diagram.

Transfer Request

Supervision Conditions for john rogers

Detail below the Conditions of Supervision that an offer

1. Select Special Condition

4. Then Click

2. The Description Box will appear, enter text. Ex: Probation Conditions

3. Brows and Attach

***The Default is Alcohol/Drug Treatment, please make sure to use the correct drop down option ***

How to Complete Replies:

The ICOTS system is set for you to send an activity and then complete the reply. If you get a Compact Action Request for another state, please do not send them back another "Request", instead complete the "Reply". The reply is only located on the Assistants Tab screen as show below.

Assistants Compact Workload Offenders R

Choose the process you would like to initiate

- Request for Reporting Instructions
- Request for Reporting Instructions Reply
- Transfer Request
- Transfer Request Reply
- Notification of Departure
- Notification of Arrival
- Progress Report
- Offender Violation Report
- Response to Violation Report
- Case Closure Notice
- Case Closure Notice Reply
- Compact Action Request
- Compact Action Request Reply
- Case Note

Some of the ICOTS forms will generate themselves and therefore will become action items. If you have a form that self generates, for example the Reply to Transfer Request, you will not be able to find it here, instead it will be on your workload.

Rules 3.104 and 4.105 went into effect June 1, 2009, after the launch of ICOTS and relate specifically to the ICOTS program, please go in and review these new rules.



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Juvenile Compact

LB 237 Passed and the New Juvenile Compact will be signed into law on August 31, 2009:

I am very excited to announce the New Juvenile Compact was passed this legislative session and was signed by the Governor. This new compact replaced the current compact, written in 1955, and was greatly in need of an update. All of the current rules still exist; but all of the rules are being revisited and rewritten.

Be ready to see lots of changes to this compact and I hope they will be helpful changes. I have seen this enactment positively affect the adult compact and I believe it will do the same for the juvenile compact. Not only will we finally have a support from a governing body that will ensure states comply with the rules; training and clarification about the rules will be offered.

Currently I am working with OJS to develop the Nebraska Interstate Compact State Council so we can elect the Nebraska State Commissioner and have a voice in the re-writing of the rules as well as voting on them at the next annual business meeting this December 2009.

I don't have a lot of information about this compact so far, but will keep everyone informed with updates I receive and will plan to come and train when new rules are passed.

Out-of-State Runaways:

Please remember to call the compact office as soon as you detain a runaway. Please let us do the work for you. If a probation officer from another state is talking to you about a return refer them to their compact office. You are our court liaison so please help educate your courts regarding the compact rules for returning runaways and have the paperwork prepared for them.

Send Forms by Email (www.ajca.us) or Mail in Triplicate:

This includes transfer packets, progress reports (that need to be completed quarterly), and case closure forms.

Thank you

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