

INSTRUCTIONS FOR ADDRESS INFORMATION FOR GUARDIANSHIPS/CONSERVATORSHIPS

The purpose of this form is to provide the name and address for all of the parties to a guardianship/conservatorship case.

The court must be notified within 10 days of a change of residence by any person listed on this document.

Failure to list such relatives and interested persons and notify them of any and all hearings may result in an order postponing the hearing.

The guardian/conservator must receive court permission prior to moving the ward/minor ward/protected person out of the State of Nebraska.

1. HEADING

- a. Choose the county in the drop-down box below the first blank.
- b. Enter the case number assigned by the clerk of the court.
- c. Enter the name of the ward/minor ward/protected person.

Diagram illustrating the heading section of the form. Callout 'a' points to the county selection dropdown menu. Callout 'b' points to the Case No. field. Callout 'c' points to the name field.

IN THE COUNTY COURT OF _____ COUNTY, NEBRASKA
Choose the county

IN THE MATTER OF _____, Case No. _____
Ward, Minor Ward, Protected Person

2. BODY OF FORM

- a. List the names and complete mailing addresses, phone numbers, and email addresses of the:
 - i. ward/ minor ward/protected person;
 - ii. living spouse;
 - iii. parents;
 - iv. children;
 - v. two closest known relatives to the ward/minor ward/protected person;
 - vi. all other interested persons* not listed in the above sections; and
 - vii. any person(s) authorized to manage the ward's/minor ward's/protected person's financial resources, if other than the guardian(s)/conservator(s) signing the document.

Diagram illustrating the body of form section. Callout 'a' points to the fields for Name, Address, Phone number, and Email Address.

Name _____
Address _____
Phone number _____ Email Address _____

- b. **IF** there are more names and addresses than the spaces on the form provide room for, check the box next to "See Attached" and attach a sheet with the name, address, phone number and email address of each additional person.

Diagram illustrating the checkbox for additional information. Callout 'b' points to the checkbox.

See attached (more names and addresses than above)

3. SIGNATURE SECTION

a. If this is a co-guardianship and/or co-conservatorship both must sign.

For the second signature block to appear, check the (a.) “yes” box on the question located below the first signature block:

Is there more than one guardian? yes no

a.

- i. The guardian(s) and/or conservator(s) will sign their name(s).
- ii. Enter the date.
- iii. Print the guardian(s) and/or conservator(s) name(s).
- iv. Enter the guardian(s) and/or conservator(s) street address(es).
- v. If this form is completed by an attorney, there is a space for the bar number and firm name.
- vi. Enter the city, state, and zip code of the guardian(s) and/or conservator(s) address(es).
- vii. Enter the guardian(s) and/or conservator(s) telephone number(s) with area code.
- viii. Enter the email address(es).

i.

Signature: _____ Date: _____

iii. Printed Name: _____

(of guardian and/or conservator)

iv. Street Address/P.O. Box: _____

vi. City/State/ZIP Code: _____

vii. Telephone Number: _____

viii. Email address: _____

v. If complete by an attorney:
Bar Number: _____

4. Pursuant to Neb. Rev. Stat. § 30-2601, interested persons are defined as:

- a. children and spouses;
- b. future heirs if the ward/minor ward/protected person would die without leaving a valid will (brothers and sisters who are adults, grandparents, etc.);
- c. a trustee of any trust executed by the ward/minor ward/protected person;
- d. if there are no individuals defined as “interested persons” above, include any person or organization named as a “devisee” in the ward’s/minor ward’s/protected person’s most recent will;
- e. after death of the ward/minor ward/protected person, interested person also includes the personal representative of a deceased ward’s/minor ward’s/protected person’s estate, the deceased ward’s/minor ward’s/protected person’s heirs in an intestate estate, and the deceased ward’s/minor ward’s/protected person’s devisees in a testate estate;
- f. any governmental agency paying benefits on behalf of the ward/minor ward/protected person; and
- g. any person designated by order of the court to be an interested person.

If there are no interested persons identified for a ward/minor ward/protected person, the court may appoint a guardian ad litem (Nebraska Supreme Court Rule § 6-1449(B)). The cost of the guardian ad litem may be taken from the assets of the ward/minor ward/protected person.