

INSTRUCTIONS FOR COMPLETING THE DECREE(S) FOR NAME CHANGE OF A MINOR CHILD

If you are changing more than one child's name you need to complete a Decree for each child for whom you are requesting a name change. In other words, if you are changing three children's names you will need to prepare three Decrees. The heading of each Decree should be the same as the Petition you filed containing all children's names for whom you are requesting name changes. The body of each Decree should contain only the name of one child and you will need a Decree for each child for whom you are requesting a name change.

HEADING

- Choose the county in the drop down box below the first blank. This is where you filed your Petition.
- Enter the **current** first name, middle name(s), and last name(s) of the minor(s) whose name(s) you want to change.
- Enter your first name, middle name(s), and last name(s) as the parent or guardian.
- The clerk of the district court gave you a case number when you file the Petition. You must include the case number on any papers you file.

a. IN THE DISTRICT COURT OF _____ COUNTY, NEBRASKA
Choose the county (county where Petition filed)

b. IN RE NAME CHANGE OF:

(minor child(ren)'s current full name(s))

Case No. _____
(case number assigned by clerk of court)

d.

DECREE FOR NAME CHANGE OF A MINOR

Minor Child(ren),
By Parent or Guardian

(your full name)

c.

BODY OF THE DECREE

Opening Paragraph (This paragraph does not have a number):

- Enter the date of the hearing.
- Enter your name.
- Enter the **current** first name, middle name(s), and last name(s) of the minor child. **Remember you will need to prepare a separate Decree for each child for whom you are requesting a name change.**

e. This matter came on for hearing on _____, upon Petition for
(date)

f. Name Change of a Minor Child or Children filed by

first name middle name(s) last name(s)

g. on behalf of the following minor child:

current first name middle name(s) last name(s)

The numbers below give instructions for completing the numbered paragraphs with the same numbers in the Decree.

- Paragraph II: a. Enter the county in which you and them minor child live.
b. Enter the county in where you filed the Petition.

a. II. At the time of filing the Petition herein, the petitioner and the minor child were residents of _____ County and have been bona fide
(county where Petition filed)

b. residents of _____ County for more than one year prior
(county where Petition filed)

Paragraph IV:

- a. Enter the minor child's **current** first name, middle name(s), and last name(s).
b. Enter the minor child's preferred **new** first name, middle name(s), and last name(s).

IV. The **current** name of the minor child:

a. _____
current first name middle name(s) last name(s)

b. should be changed to the **preferred new** name of:

new first name middle name(s) last name(s)

CLOSING PARAGRAPH – Beginning with “IT IS THEREFORE ORDERED...”

- h. Enter the minor child's preferred **new** first name, middle name(s), and last name(s).

IT IS THEREFORE ORDERED, ADJUGED AND DECREED THAT:
The minor child's **current** name is changed to the **preferred new** name of:

h. _____
new first name middle name(s) last name(s)

The judge will date and sign the Decree if they approve your petition.