

INSTRUCTIONS FOR COMPLETING THE COMPLAINT FOR MODIFICATION OF CHILD SUPPORT (INCREASE)

NOTE: THE MAJORITY OF THE INFORMATION REQUIRED FOR THIS COMPLAINT WILL BE FOUND ON YOUR ORIGINAL ORDER FOR DISSOLUTION OF MARRIAGE, ORDER FOR CUSTODY AND CHILD SUPPORT, OR THE MOST RECENT ORDER FOR MODIFICATION OF CHILD SUPPORT. IT IS IMPORTANT THAT THE INFORMATION IN THIS COMPLAINT MATCHES THE INFORMATION IN THE MOST RECENT CHILD SUPPORT ORDER.

HEADING:

- a. Choose the county in the drop down box below the first blank. This is where the original action was filed.
- b. Enter the first, middle and last names of the plaintiff in the original action.
- c. Enter the first, middle and last names of the defendant(s) in the original action.
- d. Enter the case number that was assigned to the original action.

Diagram illustrating the heading section of the complaint form. Callouts a, b, c, and d point to the following fields:

- a.** Points to the county selection dropdown menu.
- b.** Points to the plaintiff name input field.
- c.** Points to the defendant name input field.
- d.** Points to the Case No. input field.

The form text includes: "IN THE DISTRICT COURT OF _____ COUNTY, NEBRASKA", "Choose the county", "Case No. _____", "(name of plaintiff in original action) Plaintiff, vs.", "(name of defendant in original action) Defendant(s)", and "COMPLAINT FOR MODIFICATION OF CHILD SUPPORT (Increase)".

BODY OF COMPLAINT:

- a. Enter your full name in the first paragraph. This paragraph does not have a number.

Diagram illustrating the first paragraph of the complaint body. Callout a points to the input field for the filer's name.

The text reads: "I, _____ without the assistance of an attorney, state (your full name)".

The numbers below give instructions for completing the paragraphs with the same numbers in the Complaint.

Paragraph 1.

- b. Enter the date of the most recent order setting child support.
- c. Enter the first, middle and last name of the person who was ordered to pay child support.
- d. Enter the first, middle and last name of each child that support is being paid for and their year of birth.
- e. ****if additional space is needed, check the box next to "Additional children are listed on a separate page" and list the first, middle and last name of additional children and their year of birth on another page.**

Diagram illustrating Paragraph 1 of the complaint body. Callouts 1, b, c, d, and e point to the following fields:

- 1.** Points to the paragraph number.
- b.** Points to the date of the most recent order setting child support.
- c.** Points to the name of the payor.
- d.** Points to the list of child names and birth years.
- e.** Points to the checkbox for additional children on a separate page.

The text reads: "1. On _____ the court ordered _____ to pay child support for the below listed child(ren):", followed by a list of child names and birth years, and a checkbox for "Additional children are listed on a separate page."

- f. Enter the month and year listed on the most recent order setting child support that the child support obligation became effective.
- g. If support was ordered for more than one child, enter the support amount per month for the number of children as it is listed on the most recent child support order.

f. Pursuant to the Nebraska Child Support Guidelines, child support payments were to begin on the 1st day of [redacted], and continue on the first (month and year the most recent order setting child support became effective) day of each subsequent month thereafter in the amounts set forth:

g. [redacted] per month for [redacted] children
 (support amount) (number of children)

[redacted] per month for [redacted] children
 (support amount) (number of children)

[redacted] per month for [redacted] children
 (support amount) (number of children)

[redacted] per month for one child
 (support amount)

Paragraph 3. Enter the first, middle and last name of the person who was ordered to pay child support for the child(ren).

3. [redacted] is eligible for a Modification of (name of payor) the Child Support Order within the meaning of the Nebraska Child Support Guidelines and Nebraska Statutes.

Paragraph 5. Check all of the boxes in front of each statement that makes up the reason that the child support obligation should be increased and enter the name of the party that the checked statement applies to.

*****YOU WILL BE REQUIRED TO PROVIDE DOCUMENTATION OF THE STATEMENTS MARKED.*****

5. The material change in the party(ies) circumstances since the date of the most recent order setting child support is as follows: (check all that apply)

[redacted]'s employment income has substantially increased. (name of party)

[redacted]'s employment income has substantially decreased. (name of party)

CLOSING PARAGRAPH:

- h. Enter the date of the most recent order setting child support.

h. WHEREFORE, I ask that this court modify the child support obligation entered on [redacted], and increase the monthly child support obligation (date of the most recent order setting child support)

FINAL SIGNATURE

- a. Sign your first middle and last names
- b. Print your first, middle, and last names.
- c. Enter the date
- d. Enter your mailing address.
- e. Enter the city, state, and ZIP code of your mailing address.
- f. Enter your telephone number, including the area code.
- g. Enter your email address, if any.

a. Signature: _____ Date: c.

b. Printed Name: d.

Street Address/P.O. Box: e.

City/State/ZIP Code:

f. Telephone Number: g.

Email address:

- h. Carefully read the statement.
 - i. Check the box if you do not have the ability to receive emails.
 - ii. You must give the reason you don't have the ability to receive emails on the line provided.

i. *[Nebraska Supreme Court Rule § 2-208](#) requires individuals who are not attorneys and representing themselves to provide their email address. The court will use the email address to send notices from the court about this case **except** for items that require another type of service as directed by statute or Nebraska Supreme Court Rule.

If you no longer have email capability or if your email or other contact information changes, you must complete a [Change of Contact Information Form](#).

ii. By checking this box, I am letting the court know that I do not have the ability to receive emails. The reason I cannot receive email is: