

(county where original action filed)

\_\_\_\_\_, Case No. CI \_\_\_\_\_  
(name of person listed as plaintiff in original action) Plaintiff, (case number assigned by Clerk of Court)

vs.

**PRAECIPE FOR  
PERSONAL SERVICE**

\_\_\_\_\_,  
(name of person listed as defendant in original action) Defendant.

**TO THE CLERK OF SAID COURT:**

Please direct the Sheriff of \_\_\_\_\_ County,  
(county where person can be served)

\_\_\_\_\_, to serve a copy of the Order to Show Cause upon:  
(state where person can be served)

\_\_\_\_\_  
(name of person to be served)

\_\_\_\_\_  
(street address where person can be served)

\_\_\_\_\_  
(city and state where person can be served)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Street Address/P.O. Box: \_\_\_\_\_

City/State/ZIP Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email address: \_\_\_\_\_