

INSTRUCTIONS FOR COMPLETING AFFIDAVIT IN SUPPORT OF MOTION FOR SERVICE BY PUBLICATION

If you are printing the Affidavit and handwriting the answers, you will check the first box. If you are typing in your answers, you will check the second box.

- Printing the form and handwriting the answers.
- Completing the form electronically.

HEADING

- a. Choose the county in the drop down box below the first blank. This is where you are filing the Complaint or Petition.

a. IN THE DISTRICT COURT OF _____ COUNTY, NEBRASKA
(county where Complaint filed)

- b. Check the box next to what kind of case this is

NOTE: These checkboxes and names will NOT print on your completed form.

b. Case for Divorce Case for Emancipation

- i. In cases for Divorce:

1. Enter your name. You are the plaintiff.
2. Enter your spouse's name. Your spouse is the defendant.

i. 1. _____
Plaintiff,

2. vs. _____
Defendant.

- ii. In cases for Emancipation:

1. Enter your name. You are the Petitioner.

ii. IN RE EMANCIPATION OF:
 1. _____
(Your Full Name) Petitioner.

- c. The clerk of the district court will give you a case number when you file the Complaint or Petition. You must include the case number on any papers you file.

c. Case No. _____
(case number assigned by clerk of court)

BODY OF THE AFFIDAVIT

- a. In the first paragraph, enter your name. This paragraph is not numbered.

a. I, _____, b
(your full name)

The numbers below give instructions for completing the paragraphs with the same numbers in the Affidavit.

Paragraph 4. Describe the efforts you have made to locate the party(ies) that you are requesting to serve by publication. You can staple extra sheets of paper to the end of the affidavit if you need to. If you do that, indicate in Paragraph 4 that you are attaching extra sheets of paper.

4. I have made the following efforts to locate my parent(s), legal guardian(s), or nearest relative, and legal custodian (if any):

Paragraph 6. List the date, including year, you last saw the party(ies).

6. I have not seen my parent(s), legal guardian(s), or nearest relative, and legal custodian (if any) since _____
(month and year)

FINAL SIGNATURE

- a. **DO NOT SIGN THE AFFIDAVIT AND APPLICATION UNTIL YOU ARE BEFORE A NOTARY PUBLIC.**
- b. Enter the date.
- c. Print your name.
- d. Enter your full street address.
- e. Enter your city, state, and ZIP code.
- f. Enter your telephone number, including the area code.
- g. Enter your email address, if any.

a. Signature: _____ Date: _____ b.
c. Printed Name: _____ d.
Street Address/P.O. Box: _____ e.
City/State/ZIP Code: _____
f. Telephone Number: _____ g.
Email address: _____

Notary Section will be completed by a Notary Public.

***This form must be signed and sworn to in the presence of a notary public.
You must bring a photo identification for the notary to verify your identity.***