

INSTRUCTIONS FOR COMPLETING THE NOTICE OF DIVORCE PROCEEDING

HEADING

- Choose the county in the drop down box below the first blank. This is where you filed the complaint.
- Enter your name. You are the plaintiff.
- Enter your spouse's name. Your spouse is the defendant.
- The clerk of the district court gave you a case number when you filed the complaint. You must include the case number on any papers you file.

a. IN THE DISTRICT COURT OF _____ COUNTY, NEBRASKA
(county where Complaint filed) Choose the county ▾

b. _____, Plaintiff,
(your full name)

vs.

c. _____, Defendant.
(spouse's full name)

d. Case No. CI _____
(case number assigned by clerk of court)

**NOTICE OF DIVORCE
PROCEEDING**

BODY OF THE NOTICE

- Enter your spouse's name in the first blank.
- Enter the date you filed the Complaint with the clerk of the district court in the second blank.
- Enter your name in the third blank.
- Enter the county where you filed your Complaint in the fourth blank.
- Enter the case number in the fifth blank.
- You will need to calculate the date to put in the seventh blank. The date by which your spouse must file an answer to the Complaint is 30 days after the **last** time the notice is published in the newspaper. Find out from the publisher the **last** time the notice will be published and calculate 30 days from that date. Put the resulting date in the sixth blank.

• IF THE 30TH DAY IS A SATURDAY, A SUNDAY OR A HOLIDAY, THEN PUT IN THE SEVENTH BLANK THE NEXT DATE AFTER THE 30TH DAY THAT IS NOT A SATURDAY, SUNDAY OR HOLIDAY.

a. TO: _____, whose whereabouts are unknown upon
(spouse's full name)

b. _____, the plaintiff,
(date you filed your Complaint)

c. _____ filed a Complaint against you in the District Court
(your full name)

d. _____ County, Nebraska, at case no. _____,
(county where Complaint filed) (case number given to you by clerk of court)

e. _____

f. _____,
(date)

You are required to answer said Complaint on or before _____,
(date)

or said Complaint against you will be taken as true.

FINAL SIGNATURE

- a. Sign your name.
- b. Enter the date.
- c. Print your name.
- d. Enter your full street address.
- e. Enter your city, state, and ZIP code.
- f. Enter your telephone number, including the area code.
- g. Enter your email address, if any.

The form consists of seven light blue input fields arranged vertically. Red arrows point from lettered boxes (a-g) to the corresponding fields:

- Box 'a.' points to the 'Signature:' field.
- Box 'b.' points to the 'Date:' field.
- Box 'c.' points to the 'Printed Name:' field.
- Box 'd.' points to the 'Street Address/P.O. Box:' field.
- Box 'e.' points to the 'City/State/ZIP Code:' field.
- Box 'f.' points to the 'Telephone Number:' field.
- Box 'g.' points to the 'Email address:' field.